

## FACILITY USE GUIDELINES

1. If you have a request to use the facility for an event, a form must be submitted and approved minimum of six weeks prior to the date. Arrangements must be made for cleaning and setup (this includes anyone who offers ice cream). Approval based on availability, an extra charge may apply. For questions and to obtain a form please contact Cristi Chera (event coordinator) @ 623-810-6478.
2. Kitchen shall be closed at all times, during events only qualified personnel shall have access to the kitchen. Children should not be permitted in the kitchen.
3. Office lobby door shall be closed at all times.
4. All children must be supervised by an adult at all times.
5. No chewing gum, food or beverages are allowed in the sanctuary, bottled water only. Please pick up empty bottles after yourselves.
6. Keep doors closed when A/C is in use. Turn off all A/C before leaving the building.
7. Leave things in order and clean; others are using the facility.
8. All the work to maintain, clean, repair and improve the property is done by volunteers. They dedicate their time and their ability to serve God. Please do all you can to help and appreciate their service.
9. Get involved. We need your help. For information please contact Mike Hostiuc (administrator) @ 602-882-4520